

NOTIFICATION OF CONFLICT FOR CALENDARED PRE-HEARING SETTLEMENT CONFERENCE

This form is intended to provide a simplified method for addressing conflicts for Pre-Hearing Settlement Conferences (PHSC) scheduled before the SPB in different locations on the same date. This form may be utilized in lieu of a Motion to Continue Hearing (Cal. Code Regs., tit. 2, § 60.2) for only those conflicts resulting from SPB staff calendaring two conferences for the same representative in two different locations. This form may be completed online and emailed to the Appeals Division by clicking the link at the bottom of the page. **The requestor MUST meet and confer with opposing counsel and the form must be completed in its entirety to be considered.**

Name of Requestor: _____ for

First Case Information

Appellant Name: _____ SPB Case No. _____

Location of Conference: _____

Second Case Information

Appellant Name: _____ SPB Case No. _____

Location of Conference: _____

Date Requestor first learned of conflict: _____

Name of Opposing Counsel or Appellant: _____

Mutual Dates/Times of Availability during the PHSC week matter is currently scheduled

Mutual Dates/Times of Availability for future PHSC weeks if SPB staff is unable to use current conference week dates listed above:

(Please check the most recent SPB Settlement Conference Calendar link on the SPB website at http://spb.ca.gov/content/appeals/PHC_Schedule2013.pdf to view additional dates.)

Please describe the resolution you are seeking for the identified conflict and any additional information you believe pertinent in the box below: